

**STATEMENT OF WOR (SOW)**

**1.0 INTRODUCTION**

- 1.1 The purpose of this contract is to provide Fire Watch Services for U.S. Naval Ship Repair Facility and Japan Regional Maintenance Center, Detachment Sasebo, Production Shop, Code 300/900, hereinafter called SRF. Fire watch service includes tank watch service.
- 1.2 The performance period is from 01 Jul 2026 to 30 Jun 2027. Contract contains NO OPTION PERIOD, New Fire Watch Contract will need to be awarded for 01JULY2027 and beyond. Fire Watch Service during the performance period shall be performed in accordance with below:
  - 1.2.1 Regular Service (see para 3.6.2):  
Monday through Friday except U.S. Holiday. 8 hours from 0800 through 1745.
  - 1.2.2 Additional Service (see para 3.6.3):
    - a. Saturday, Sunday, or U.S. Holiday. Within 8 hours between 0800 and 1745.
    - b. Monday through Friday except U.S. Holiday. Within 3 hours between 1745 and 2100.
  - 1.2.3 U.S. Holiday:

New Year's Day (Jan 1)	Labor Day (1 <sup>st</sup> Monday in Sep)
Birthday of Martin Luther King, Jr. (3 <sup>rd</sup> Monday in Jan)	Columbus Day (2 <sup>nd</sup> Monday in Oct)
Washington's Birthday (3 <sup>rd</sup> Monday in Feb)	Veterans Day (Nov 11)
Memorial Day (Last Monday in May)	Thanksgiving Day (4 <sup>th</sup> Thursday in Nov)
Juneteenth (June 19)	Christmas Day (Dec 25)
Independence Day (Jul 4)	
  - 1.2.4 Take at least 45 minutes of rest if working hours are more than 6 hours but less than 8 hours, and at least 1 hour of rest if working hours are more than 8 hours.
- 1.3 Location of work is onboard U.S. vessels at Commander, U. S. Fleet Activities, Sasebo (CFAS), Japan, including Sasebo Main base, Akasaki, Iorizaki, Maebata, Hario Shima, Yokose and all piers, berths and anchorages.

**2.0 APPLICABLE REFERENCES AND ATTACHMENTS**

- 2.1 The latest version of following References are applied to this SOW.
  - a. Occupational Safety and Health Administration (OSHA) 29 CFR 1915 Subpart B and P
  - b. National Fire Protection Association Standard 10, 12, 51B, 312 and 306
  - c. NAVSEA Standard Items: 009-01 to 04, 009-06, 009-07, 009-20, 009-28, 009-74 and 009-81
  - d. NAVAL Maritime Confined Space Program, S-6470-AA-SAF-010
  - e. NAVSHIPREPFACINST 9074.1

**3.0 REQUIREMENTS**

- 3.1 Provide all labor, supervision, management, tools, materials, equipment, facilities, transportation, and other items necessary to accomplish the requirements of this SOW in accordance with the references of paragraph 2.0.
  - 3.1.1 Furnish all equipment at minimum, but not limited to the following items:
    - a. Red color Safety hard hat marked with the words, "FIRE WATCH" in yellow color,
    - b. Steel toed safety shoes,
    - c. Safety glasses (tinted when observing welding),
    - d. Hearing protection (ear plugs),
    - e. Flashlights/lanterns,
    - f. Respirator masks, whistle, and fire retardant gloves, and
    - g. Fire Extinguishers in accordance with paragraph 2.0
- 3.2 Fire Watch Familiarization Training:
  - 3.2.1 The Contractor's Fire Watch Personnel (FWP) and Fire Watch Supervisor (FWS) shall be trained in accordance with paragraph 2.0 prior to performing any fire watch duties.
  - 3.2.2 Meet on a semi- annual basis with the Government Technical POC and representatives SRF Safety Branch (Code S106) and SRF Fire Safety Office (Code S394) to review and update fire watch training material to ensure compliance to current safety regulations.

- 3.2.3 Provide listing of trained FWP and FWS to SRF Business and the GOVT Technical POC per paragraph 5 and SRF Safety Branch (Code S106) prior to assignment. The SRF Safety Branch (Code S106) and SRF Fire Safety Office (Code S394) will conduct spot checks onboard the ship and in working areas.
- 3.3 Fire Watch Personnel (FWP)
- 3.3.1 FWP shall be able to monitor hot work operations in various spaces and specific adjacent spaces and act as Tank Watch for the FWP when required. FWP have following physical conditions:
    - a. Able to safely carry a 40 pound fire extinguisher onboard ship at all times,
    - b. 20/20 eye sight or corrected vision equivalent to driver's license requirements,
    - c. Able to shout and speak/provide verbal and/or written warning in English language related to fire and/or unsafe encounters (carry written signs in English language depicting the situation, i.e. "FIRE/SMOKE", and location, i.e. "COMPARTMENT 02-2-1-L"),
    - d. Proceed to contact the closest personnel nearby in the event of problem, and
    - e. Able to operate a fire extinguisher and "know how" to put out a fire.
  - 3.3.2 Conduct and discuss pre-hot work brief with the Government hot work operator to share common understanding at least following information;
    - a. Hot work Operation,
    - b. Location of hot work and effected area (written down),
    - c. Communication methods,
    - d. Emergency response actions,
    - e. Route of exit,
    - f. Inspection of effected area to ensure flammables & combustible have been removed or protected,
    - g. Proper care and positioning of fire extinguishers,
    - h. Equipment shall not remain unattended at any time, and

Note: The Government has responsible to provide necessary information to the contractor prior commencement of any hot work.
  - 3.3.3 FWP shall not perform other alternate duties while conducting fire watching, and shall remain in an observation (alert) position with a fire bottle or hose and be ready to respond.
  - 3.3.4 FWP shall not use Carbon Dioxide CO2 type fire extinguisher in a posted confined space without prior evaluation and permission from the SRF Safety Branch (Code S106).
  - 3.3.5 Response for Loss of Control of Hot Work:  
In the event of hazardous condition or dangerous situations requiring a response, FWP shall perform the following procedures;
    - a. FWP shall immediately request to stop the hot work, warn others (e.g., SRF Hot Work Mechanic, SRF Hot Work Supervisor, other workers in the area), call 911 and notify shift FWS of the current situation and identify its specific location.
    - b. Fire Watch Supervisor (FWS) shall immediately notify the ship's force quarterdeck and the SRF SHIPSUP.
    - c. SRF SHIPSUP will advise the FWS when fire watch operations will be resumed.
  - 3.3.6 FWP shall remain in the area for at least 30 minutes after hot work is completed or the affected area is cool to the touch.
- 3.4 Fire Watch Supervisor (FWS)
- 3.4.1 FWS provides appropriate supervision to the performance of the following tasks:
    - a. Provide name and telephone number on a daily basis of FWS to the SRF Production Shop Fire Watch Coordinator.
    - b. Act as the single point of contact to ensure FWP are in the designated locations at the designated time.
    - c. Be able to speak, read, and write the Japanese and English languages.
    - d. Be able to call 911 and contact necessary personnel to take care of an emergency situation.

- e. Ensure that FWP are properly trained and equipped with a fully charged fire extinguisher or water hose and required safety equipment. Verifies no equipment is unattended or in improper position (fire extinguishers) to avoid a missile hazard.
- f. Communicate with the applicable SRF SHIPSUP, SRF Production Shop Fire Watch Coordinator, the SRF Safety Branch (Code S106), SRF Fire Safety Office (Code S394) and the U.S. Navy Ship's Fire Marshall when required and upon request.
- g. Coordinate Competent Person services with the applicable SRF SHIPSUP and SRF Production Shop Fire Watch Coordinator.
- h. Must have/carry a cellular phone at all times. Provide telephone number to the applicable SRF SHIPSUP and SRF Production Shop Fire Watch Coordinator.

### 3.5 Competent Person

#### 3.5.1 Competent Person performs following duties:

- a. Competent Person has the certification to perform the gas free tests and inspection. A Competent Person is defined as a person who possesses the training and certification by Certified Marine Chemist as NAVSEA Standard Item 009-07.
- b. Conducts gas free test/inspection and certifies confined space "SAFE FOR WORKER" in accordance with reference (d), prior to Contractor FWP entering a confined space.
- c. Performs certification of confined space to determine if particular area is "SAFE FOR WORKERS", in accordance with NAVSEA Standard Item 009-07, prior to entering a confined space(s) by contractor personnel for Fire Watch service performance.

3.5.2 Competent Person service will be scheduled depending on the duties being performed and will be coordinated on a daily basis between the applicable SRF SHIPSUP, SRF Production Shop Fire Watch Coordinator, and the contractor's FWS.

### 3.6 Service Schedule Coordination:

3.6.1 SRF Production Shop Fire Watch Coordinator will schedule Fire Watch, applicable Tank Watch, and Competent personnel on a copy of the "HOT WORK PERMIT". Pick up the copy of the HOT WORK PERMIT containing the Government requested quantity of Fire Watch, Tank Watch, and Competent personnel and provide services in accordance with the Government service schedule.

#### 3.6.2 Regular Service (para 1.2.1)

3.6.2.1 SRF will provide copy of the "HOT WORK PERMIT" available at SRF S56 Shop entrance by 1500 the day prior to the execution date.

3.6.2.2 Provide following service per day

- a. Six (6) FWP
- b. One (1) FWS
- c. Competent Person (approximately 2 hours per day)

#### 3.6.3 Additional Service (para 1.2.2)

3.6.3.1 If Additional Service is scheduled, provide FWP per person per hour with FWS and competent person as required. One (1) Each is One (1) FWP OR FWS for One (1) hour includes required competent person. Provide following service per hour.

- a. Up to Six (6) FWP
- b. One (1) FWS
- c. Competent Person (as required)

3.6.3.2 When SRF needs Additional Service per 1.2.2.a, SRF will provide copy of the "HOT WORK PERMIT" by 1500 the day prior to the execution date with required number of FWP and required hours.

3.6.3.3 When SRF needs Additional Service per 1.2.2.b, SRF Production Shop Fire Watch Coordinator will request the contractor by 1600 the day of the execution date with number of required FWP and required hours.

3.7 FWP and FWS shall carry personal identifications at all times.

3.8 Coordinate with the Government Technical POC for base passes through the Base Pass Office, Security Department, CFAS, tel. 0956-50-2373.

4.0 **GOVERNMENT FURNISHED EQUIPMENT OR SERVICE:** None.

5.0 **THE GOVERNMENT POC:**

Technical POC	Contracting POC
Name: Stanford Lau Title: Business Agent (S1206) Command: SRF-JRMC, Sasebo TEL: 0956-50-xxxx E-Mail: stanford.j.lau.civ@us.navy.mil	Name: Title: Contract Specialist Command: FLCY Sasebo, Contracts Division TEL: 0956-50-xxxx Email: xxx.ln@us.navy.mil

5.1 Only the Government Technical POC has authority to coordinate schedule with the contractor within terms and conditions of this contract. The Government Technical POC will coordinate base access and provide escorts for the contractor if escorts are required for personnel entering, departing, and working in required areas. Ask any payment issue as the first POC.

5.2 Only the Contracting Officer and/or designated Contracting POC have authority to change any terms and conditions of this contract. Report any conditions, discrepancies, and/or finding to the Contracting POC via the Government Technical POC. In the event the Contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. See NAVSUP Local Text titled "Authorized Changes Only by the Contracting Officer."

(End of SOW)